



ROLE TITLE	Regional Financial Manager – Orbit Homes
DEPARTMENT	Finance
RESPONSIBLE TO	Finance Director – Orbit Homes (FD)
RESPONSIBLE FOR	No staff management

ROLE PURPOSE	
To support the region in providing excellent, accurate and relevant financial information. To use the data to provide insight and analysis to support the region's development team.	

ACCOUNTABILITIES / RESPONSIBILITIES	
<p>BUSINESS MANAGEMENT</p> <ul style="list-style-type: none"> • Reporting to the FD of Orbit Homes with a dotted line to the Regional Managing Director for the South based in Maidstone. • Provide financial analysis and support to one of our three Regional Senior Management Teams • Work with regional teams to ensure system data is accurate and readily available for reporting on cashflows, sales, stock and build reporting. • Ability to challenge complex project appraisals. • Work with the business to continuously review performance of development projects. Run project reviews at completion. • Provide and clearly communicate the current financial position and impact on future forecasts for the region and for the Orbit Group. Ensure region is working with risk parameters set by the Group. • Lead on providing monthly management accounts information for region. • Lead on budget and forecasting for region. • Provide financial support and guidance to the business on various business projects including developing new products/services and disposals. • Use data held within the business and outside to drive insight to benchmark and improve performance. • Understand our operating environment and how it impacts upon Orbit. <p>PEOPLE</p> <ul style="list-style-type: none"> • Support FD in preparing presentations and papers for Senior Management and Boards. • Support project managers in writing and reviewing business cases, making sure they meet the Group's objectives. • Ensure regional teams have access to sound financial support. <p>GENERAL</p> <ul style="list-style-type: none"> • Take responsibility for own personal development with support from the FD. 	

- Ensure the intention and spirit of Orbit's equality and diversity strategy is fully implemented at all times.
- Actively promote and demonstrate Orbit's culture and values in all aspects of the role.
- Assume additional responsibilities that may arise from time to time and are commensurate with this position.
- Flexibility to work in Coventry (Head Office)

KNOWLEDGE/SKILLS/EXPERIENCE/PHYSICAL REQUIREMENTS	
Essential	<p>Knowledge/qualifications</p> <ul style="list-style-type: none"> • Qualified (ACCA/CIMA/CIPFA/ICAEW/equivalent). • Appropriate proven experience in a financial position. • Extensive experience of using Microsoft Excel to provide business information. <p>Technical and professional skills</p> <ul style="list-style-type: none"> • Strong financial analysis and modelling skills. <p>Communication</p> <ul style="list-style-type: none"> • Good literacy skills and the ability to communicate clearly with customers at all levels of organisation. <p>Problem solving and decision-making</p> <ul style="list-style-type: none"> • Ability to work on own initiative with minimal supervision. • Ability to analyse and model complex information. <p>Managing, leading and team working</p> <ul style="list-style-type: none"> • Supports and demonstrates the organisations' values. <p>Relationship building</p> <ul style="list-style-type: none"> • Ability to develop and maintain constructive relationships with key internal and external stakeholders.
Desirable	<p>Knowledge/qualifications</p> <ul style="list-style-type: none"> • Use of SDS products (proval, sequel) • Housing Association or housing development background • Knowledge of VAT, SDLT • Accounting for Joint Ventures and other complex structures

Orbit is an equal opportunities employer and all staff are required to understand and adhere to Group and local policies and procedures relating to equality and diversity.

Orbit requires all employees to understand and adhere to health and safety policies and procedures. Orbit requires all employees to understand and adhere to all Orbit policies and procedures and standing orders.